

Dear Student:.....

RE:ADMISSION LETTER

We are pleased to inform you that you have been admitted at Kanyonyore Vocational School to undertake a.....months certificate course in.....examined internally by the institution (Kanyonyore Voc. School) and external bodies like DIT.

You are required to report onduring office hours.

The main diet will be posho, beans, rice, matooke, groundnuts, greens and fruits. Other seasonal vegetables and food maybe added when in plentiful. Please be aware that you will take care of special dietary needs.

You are required to report with the following items on your first day.

1. One ream of paper
2. 6 rolls of toilet paper for boarding students, 4 rolls of toilet paper for day scholars
3. 4 passport photos, copies of academic documents
4. Birth certificate/ or equivalent
5. Photocopy of parent's national ID and his/her pass port photo.
6. A pair of sports shoes and sports wears.
7. Enough personal requirements beddings (for boarding students), mosquito net, counter books , pens, basin/bucket, laundry soap, torch and a pair of dry cells.

NB. A student is requested to come with a bag for essential purposes because the residence is offsite.

8. Mattress, plates and cups will be provided by the school.
9. Different courses are required to bring different items for their use during practical as shown below:

PHYSICAL ITEMS (FOR PERSONAL USE)

CATERING and COOKERY

- 2 saucepans (small size that can cook for 2 people)
- Flying pan
- Ladles and knife, spoon, apron
- Chef's hat
- 1 Litre of cooking oil
- 1kg of Sugar
- 1 packet of wheat flour (engano)

TOURISM AND HOSPITALITY MANAGEMENT

- Rain Coat
- Sun or Rain hat
- 1 Litre of cooking oil
- 1kg of Sugar
- 1 packet of wheat flour (engano)

CARING FOR CHILDREN AND ELDERLY

- Apron
- A Pair of scissors
- Crayons
- Glue stick
- Mirror
- 1 Litre of cooking oil
- 1kg of Sugar
- 1 packet of wheat flour (engano)

HOTEL AND HOUSE KEEPING

- Broom and Dust pan
- Dust or Wiping cloth
- 1 Litre of cooking oil
- 1kg of Sugar
- 1 packet of wheat flour (engano)

TAILORING STUDENTS

- Threads (1 packet) per term
- Tape measure (1)
- 6 meters of cloth

Knitting sweaters

- Sacket of threads (10 rolls) per term

BAKERY and PASTRY

- 2 packets of wheat flour
- 2 Litres of cooking Oil
- 2 Kg of sugar

- Ladles and knife, spoon, apron

HAIR DRESSING AND SALOON MGT

- Dolly
- A weave
- Apron (blue)
- Towels (3)
- Braids (5)
- Thread (5 rolls)
- Niddles (5)
- Scissors
- Comb (1 packet)
- Vaseline tin (big)

Building & Concrete Practice

- Spirit level
- Plum bob
- Building Square
- Gumboots
- Overall (blue)
- Staright Edge
- Hoe with a handle
- Building line
- Tape measure

AGRICULTURE

- A forked hoe with a handle
- A pair of Gum boots

PLUMBING

- Overall (blue)
- One GI pipe (Galvanized) or 1
- One PVC pipe 1
- Mallet
- Pin snip
- Pipe wrench

ELECTRICAL INSTALLATION

- A Pair plier (Magaro)
- One +screw driver
- One -screw driver
- A phase tester
- An electric hammer
- An overall/overcoat (blue)
- Multimeter
- 1.5mm² cable (10 meters)

FEES STRUCTURE			
COURSE	NUMBER OF SEMESTER	FEES PER SEMESTER	DURATION
Certificate In Tourism And Hospitality	1	700,000	4 Months
Certificate In Hotel And Institutional Catering	2	500,000	6 Months
Certificate In Hotel And Domestic House Keeping	1	700,000	4 Months
Certificate In Caring For Children And The Elderly	1	700,000	4 Months
Certificate In Bakery And Pastry	1(Weekends)	300,000	6 Months
Certificate In Events Management And Decoration	1(Weekends)	300,000	6 Months
Certificate In Cookery	1(Weekends)	300,000	6 Months
Certificate In Cosmetology (Hair Dressing)	2	500,000	6 Months
Certificate In Agriculture	2	400,000	6 Months
Certificate In Tailoring and Knitting	2	500,000	6 Months
Certificate In Information Technology(<i>Computer Studies</i>)	1(Weekends)	300,000	6 Months
Certificate In Plumbing	2	500,000	6 Months
Certificate In Records and information management	2	400,000	6 Months
Certificate In Electrical Installation	2	500,000	6 Months
Certificate In Welding and Metal Works	2	500,000	6 Months
Certificate In Secretarial and office management	2	400,000	6 Months
Certificate In Building and concrete practice	2	400,000	6 Months
Certificate In Digital Graphics Designing	1	300,000	6 Months
Certificate In Accounting and Finance	2	400,000	6 Months
Tour guide and Driving	2	400,000	6 Months

OTHER CHARGES (PAID BY ALL STUDENTS)		
Students welfare	30000	Every semester
Development fund	40000	Every semester
Medical fee	30000	Every semester

NB:

- All students pay registration fee for DIT Exams.
- A student will be required to buy a school T-shirt

Finally we look forward to receiving you. We are sure you will find your studies at Kanyonyore Vocational school very interesting and rewarding. Wishing you all the success!

Approved by

MANAGEMENT