

Date

Dear

RE: ADMISSION LETTER

We are pleased to inform you that you have been admitted at Kanyonyore Vocational School to undertake a.....Months/ year certificate / Diploma course inexamined internally by the institution and external bodies. You are required to report onduring working hours between 8: 00am – 05:30pm.

ACCOMMODATION AND MEALS

- The main diet will be Posho, beans, Rice, motooke, G.nuts, greens - other seasonal vegetables and food may be added when in season.
- Please beware that you will take care of special dietary needs.
- Mattress, plates and cups will be provided by the school.

REQUIREMENTS ON ARRIVAL

The following requirements will be crosschecked on your arrival

- 1 Ream of paper (once a year)
- Toilet papers – boarders 6 rolls
Day students 4 rolls
- 4 passport photos and copies of academic documents
- Photocopy of parent / guardian National ID
- A pair of sports shoes and sports wear

PERSONAL ITEMS

- Enough beddings (boarding students)
- Mosquito net
- Counter books
- Pens
- Basin / bucket
- Washing soap
- Torch and pair of battery cells

PHYSICAL ITEMS (FOR PERSONAL USE)

CATERING and COOKERY

- 2 saucepans (small size that can cook for 2 people)
- Ladles and knife, spoon, apron
- Chef's hat
- 1 Litre of cooking oil
- 2kg of Sugar
- 1 packet of wheat flour (engano)
- Apron

TOURISM AND HOSPITALITY MANAGEMENT

- Rain Coat
- Sun or Rain hat
- 1 Litre of cooking oil
- 2kg of Sugar
- 1 packet of wheat flour (engano)
- Apron

CARING FOR CHILDREN AND ELDERLY

- Apron
- A Pair of scissors
- Crayons
- Glue stick
- Mirror
- 2 Litre of cooking oil
- 1kg of Sugar
- 1 packet of wheat flour (engano)

HOTEL AND HOUSE KEEPING

- Broom and Dust pan
- Dust or Wiping cloth
- 1 Litre of cooking oil
- 2kg of Sugar
- 1 packet of wheat flour (engano)

TAILORING STUDENTS

- Threads (1 packet) per term
- Tape measure (1)
- 10 meters of cloth

Knitting sweaters

- Sacket of threads (10 rolls) per term

BAKERY and PASTRY

- 5 packets of wheat flour
- 3 Litres of cooking Oil
- 4 Kgs of sugar
- 3 packets of Baking powder
- 2kgs of Icing sugar
- 5 kgs of Prestige
- 1 kg of cheese
- Baking paper
- 3 trays of eggs
- 2 tins of Vanilla
- Apron and chef's hat

HAIR DRESSING AND SALOON MGT

- A weave
- Apron (blue)
- Towels (3)
- Braids (5)
- Thread (5 rolls)
- Niddles (5)
- Scissors
- Comb (1 packet)
- Vaseline tin (big)

Early Childhood Education (ECD)

- Markers (4)
- Manila cards (3)
- Crayons

| FEES STRUCTURE | | | |
|--|--------------------|-------------------|----------|
| COURSE | NUMBER OF SEMESTER | FEES PER SEMESTER | DURATION |
| Certificate In Tourism And Hospitality | 3 | 400,000 | 1 Year |
| Certificate In Hotel And Institutional Catering | 3 | 400,000 | 1 Year |
| Certificate In Hotel And Domestic House Keeping | 2 | 400,000 | 6 Months |
| Certificate In Caring For Children And The Elderly | 2 | 400,000 | 6 Months |
| Certificate In Bakery And Pastry | 1 | 400,000 | 3 Months |
| Certificate In Cookery | 1 | 400,000 | 3 Months |
| Certificate In Cosmetology (Hair Dressing) | 3 | 400,000 | 1 Year |
| Certificate In Tailoring and Knitting | 3 | 400,000 | 1 Year |
| Information and Communication Technology | 3 | 400,000 | 1 Year |
| Information & Communication Technology(Short course) | 1 | 400,000 | 2 months |
| All Day scholars | | 280,000 | |
| Certificate In Early Childhood Education | 6 Sessions | 170,000 | 2 years |
| Diploma In Early Childhood Education | 6 Sessions | 210,000 | 2 years |

NB:

- Students pay registration fee for DIT Exams.
- A student will be required to buy a school T-shirt (20000)

You are required to come with **deposit 35% of the school fees** bill and ensure all school requirements are brought to avoid denied admission.

Finally, we look forward to welcoming you at Kanyonyore Vocational school. We are sure you will find your studies very interesting and rewarding.

Wishing you success.

Name

Title

Kanyonyore Vocational School

Cc Parent /Guardian